

**Memorandum of Understanding Between
Richland Medical Center, Inc.
And
Camdenton R-III School District**

PURPOSE OF THIS MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into, by and between Camdenton R-III School District and Richland Medical Center, Inc. dba Central Ozarks Medical Center (COMC).

Camdenton R-III School District and COMC share a commitment to building a health services delivery system that increases access to comprehensive health services through collaboration and formal partnership. This MOU serves as the operating agreement between the parties for the purpose of providing and coordinating primary and preventative healthcare services to students by establishing health care services and education activities for the students of Camdenton R-III School District and their families.

It is mutually understood and agreed that the services offered will be developed through joint planning by both parties and subject to the approval of the COMC Board of Directors and the Camdenton R-III School District Board.

GENERAL TERMS AND CONDITIONS

Responsibilities of Camdenton R-III School District:

1. Appoint a liaison between the District and COMC personnel. The liaison will participate in the development and implementation of joint guidelines and procedures that ensure the quality and confidentiality of COMC services in the district.
2. Provide adequate space to accommodate COMC’s services including area within the district school buildings to accommodate health-related services and provide access to the district’s internet and phone system at no cost to COMC.
3. Assist in the identification of students needing services and the securing of the necessary consents from the parents of children being served through school health services.
4. Promote the availability of school health services to parents and school employees.

Responsibilities of COMC:

1. Provide school health care services to a target population hereby defined as:
 - a. Currently-enrolled Camdenton R-III School District students regardless of insurance status or ability to pay.

- b. Family members of currently-enrolled students. Services will be provided regardless of insurance status or ability to pay in accordance with the COMC board approved sliding fee scale policy.
 - c. Full-time and part-time school district employees. Services will be provided regardless of insurance status or ability to pay in accordance with the COMC board approved sliding fee scale policy.
2. Employ health care professionals and support staff members commensurate to the needs of the school health program. Perform administrative supervision and oversight of health center staff including credentialing, licensure, evaluation, and malpractice insurance.
3. Purchase all applicable equipment and consumable supplies commensurate to the needs of the school health program. All equipment and supplies shall remain the property of COMC.
4. Secure parental consent in accordance with approved policies prior to rendering services.
5. Process applicable billing for services rendered to third party payers including Medicaid, Healthwave and private insurance companies with no remainder billing to Camden R-III School District.
6. Communicate with parents regarding health services provided, follow-up instructions and referrals for additional care.
7. Monitor quality of care and provide technical assistance in quality improvement processes related to health services.

Responsibilities of Camden R-III School District and COMC:

1. Maintain records and conduct communications in a manner consistent with all state and federal requirements related to the health and welfare of children enrolled in Camden R-III School District, These requirements include both the Family Educational Rights and Privacy Act of 1974 (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
2. Negotiate and execute a data-sharing agreement outlining procedures, a work plan for specific data elements, and safeguards for data exchange.
3. Consult with each other on a continuing basis regarding the health status of Camden R-III School District students and the school health program needs, working together to adjust the scope of services accordingly.
4. Jointly devise written guidelines that guide usual working relationships in the provision of school primary care and population-based, preventative healthcare.
5. Indemnify and hold harmless the other for its negligent acts or omission and those of its officers, employees, agents, or students, howsoever caused.

Camden R-III School District and COMC agree:

1. The persons signing and executing the MOU have been fully authorized to execute this agreement and to validly and legally bind Camden R-III School District and COMC to all the terms, performances and provisions herein set forth.

2. The term of this MOU shall commence on June 1, 2017 and shall be automatically renewed annually unless terminated by either Camdenon R-III School District or COMC. Either party may terminate this agreement at any time with 30 days written notice.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed.

FOR CAMDENTON R-III SCHOOL DISTRICT:

Name

Date

FOR Richland Medical Center, Inc.:

Robert Stiles, Chief Executive Officer

Date

DRAFT